



Bristol Free School
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Headteacher: Mrs S. King

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Dear Parent/Carer

Severe Weather Procedures

During the winter months, severe weather conditions may make it impossible for students and staff to come to school. These conditions are rare, but given the snow elsewhere in the country this week, it is timely to inform you in advance of the school's emergency closure strategy.

Our aim is to keep the school open, however our priority must be the safety of our students and staff. The decision to close the school, whether completely or partially, will not be taken lightly and we will endeavour to share the reasons for any closure with you.

Keeping the school open may require us to change the structure of the school day. This may include late starts or early finishes, the late cancellation of trips, or the combining of classes to allow for the effective supervision of students.

The below procedure will be followed if the school needs to be closed:

- Notifications will be sent via text, email, Instagram and the school website. Please make sure that we have your most up to date contact information, to ensure that you do receive important texts and emails.
- We will also inform Bristol City Council who in turn will update local media and their own website.
- Homework will not be set on the first day of any closure, but if the school was to be closed for longer, work would be set from the second day for students to complete.
- **Please note that no message by 7:45am means that the school is open; there is no need to ring the school to check.**

Yours sincerely

Mrs S King
Headteacher